Wall Township School District Office of the Superintendent Dr. Tracy Handerhan

<u>Chain of Communication / How to Effectively Communicate with School Officials</u> 2024-2025 School Year

Parents are often discouraged when they attempt to communicate with central office administrators and are sent back to the building-based officials in order to resolve a problem their child may be experiencing in school. To prevent that frustration, parents can become informed about the "Chain of Communication", or where to begin the communication sequence regarding their child's problem. Parents should only contact the Case Manager or Director of Special Services if the parent has a child who is classified.

Many parental questions are easily and completely answered by communicating directly with the educator in charge of the class or program. Each situation should be addressed at whatever level the initial action was taken with appeals moving on to the next level on the chain of communication. The easiest way to communicate would be by email (please see the respective e-mail addresses listed below). A phone call would be the next preferable way to communicate.

ELEMENTARY

A. On matters involving Elementary School Curriculum and Instruction first contact:

1. Classroom Teacher						
2. Director						
3. Principal						
SCHOOL	DIRECTOR	PRINCIPAL				
Allenwood	Ms. Erin Embon Director of Curriculum, K-5 eembon@wallpublicschools.org 732-556-2054	Mr. James Sterenczak jsterenczak@wallpublicschools.org 732-556-2150				
Central	Ms. Erin Embon Director of Curriculum, K-5 eembon@wallpublicschools.org 732-556-2054	Mr. Efstratios Monafis emonafis@wallpublicschools.org 732-556-2540				
Old Mill	Ms. Erin Embon Director of Curriculum, K-5 eembon@wallpublicschools.org 732-556-2054	Mrs. Jill Antoniello jantoniello@wallpublicschools.org 732-556-2140				
West Belmar Ms. Erin Embon Director of Curriculum, K-5 eembon@wallpublicschools 732-556-2054		Mr. Anthony Abeal aabeal@wallpublicschools.org 732-556-2560				
4. Assistant Superintendent of Curriculum & Instruction	Ms. Jennifer McCann	jmccann@wallpublicschools.org 732-556-2023				

B. On matters involving <u>Special Education (elementary level)</u> first contact:

1. Classroom Teacher				
2. Case Manager				
3. Principal (Building-Level)				
4. Supervisor of Special	Mrs. Samantha Bagarozza			
Services, PK-5	sbagarozza@wallpublicschools.org			
5. Assistant Superintendent of	Mrs. Kelly Bond			
Special Services	kbond@wallpublicschools.org			
	732-556-2121			

C. On matters involving <u>Behavioral</u>, <u>Social/Emotional Matters</u> first contact:

1. Classroom Teacher						
2. School/Family Liaison Co	unselor or Case Manager (behavioral,	social, emotional)				
3. Principal						
SCHOOL	SCHOOL/FAMILY LIAISON	PRINCIPAL				
Allenwood	Ms. Amanda Smyth asmyth@ wallpublicschools.org 732-556-2130	Mr. James Sterenczak jsterenczak@wallpublicschools.org 732-556-2150				
Central	Ms. Stephanie Crepeau screpeau@ wallpublicschools.org 732-556-2556	Mr. Efstratios Monafis emonafis@wallpublicschools.org 732-556-2540				
Old Mill	Ms. Michelle McRoberts mmcroberts@wallpublicschools.org 732-556-2129	Mrs. Jill Antoniello jantoniello@wallpublicschools.org 732-556-2140				
West Belmar	Ms. Kelly Eastmond keastmond@wallpublicschools.org 732-556-2568	Mr. Anthony Abeal aabeal@wallpublicschools.org 732-556-2560				
4. Assistant Superintendent of Curriculum & Instruction	Mrs. Jennifer McCann jmccann@wallpublicschools.org	jmccann@wallpublicschools.org 732-556-2023				

D. To resolve all matters <u>only</u> after you have followed the levels outlined above:

Superintendent of	Dr. Tracy	officeofsuperintendent@wallpublicschools.org	732-556-2006
Schools	Handerhan		